

**SECTION – 10**  
**DOCUMENTS TO BE FURNISHED BY BIDDER**

### Documents to be furnished by the Bidder

Bid submission Checklist			
Sr. No	Particulars	Submission	
		Online	Physical
1	Scanned copy of <b>Tender Fee</b> in the form of DD	Yes/No	Yes/No
2	Scanned copy of <b>EMD</b> in the form of BG and FDR	Yes/No	Yes/No
3	Scanned Copy of <b>Pre-Contract Integrity Pact</b> duly signed by Bidder as per Annexure 1	Yes/No	-NA-
4	Copy of GST registration certificate	Yes/No	-NA-
5	Copy of PAN Card	Yes/No	-NA-
6	<del>Duly filled in and digitally signed declaration form as last item of Section 1 &amp; Memorandum duly filled in &amp; digitally signed as given in Section 2</del>	<del>Yes/No</del>	<del>-NA-</del>
7	EPF Registration Certificate or ESIC certificate as applicable.	Yes/No	-NA-
	IF not applicable, Bidder should submit an affidavit with his bid subscribing on his company letter head duly attested by Power of Attorney stating "EPF/ESIC Not Applicable" mentioning the reason.		
8	<b>Affidavit</b> stating the authenticity of submitted document and information (On Rs.300 non-judicial stamp paper duly signed by the authorized representative and notarized)	Yes/No	-NA-
9	<b>Site visit certificate</b> - To be submitted on company's letter head duly sealed and signed by PoA	Yes/No	-NA-
10	<b>Power of Attorney</b> duly authorized by notary public (On Rs 300 Non-judicial stamp paper duly signed by the authorized representative and notarized)	Yes/No	-NA-
11	<del><b>Joint Venture Agreement</b> to be executed if applicable (On Rs 300 Non-judicial stamp paper duly signed by the authorized representative and notarized)</del>	-NA-	-NA-
12	Scanned copy duly filled in approved or authenticated tender Annexures in the prescribed format	Yes/No	-NA-
13	MOU Memorandum of Understanding (MoU) with qualified technology provider of STP/Pipe Manufacturer/Other Technology provider	-NA-	-NA-
14	<b>Details of financial information</b>		
a	Gross Annual Turnover in all kinds of Civil Engineering Works	Yes/No	-NA-
b	Annual Net Worth and Solvency Certificate certified by CA	Yes/No	-NA-
c	<b>Undertaking</b> by Bank for access to, or has available, liquid assets (aggregate of working capital, cash in hand and uncommitted bank guarantees)	Yes/No	-NA-

d	Chartered Accountant Audited Balance Sheets for the last Seven Years to be attached separately	Yes/No	-NA-
15	Declaration of financial liabilities, work on hand/completed projects on Rs.300/- non-Judicial stamp paper	Yes/No	-NA-
16	Scanned copy of all approved/authenticated “ <b>Technical Eligibility &amp; Minimum Qualification</b> ” documents in the prescribed formats mentioned in Section 2, Qualification Information		
<b>a</b>	<b>Eligible bidders</b>		
i	<b>Registration details</b> of the firm partnership deed/ Company Incorporation certificate/ Articles of Association/ Memorandum of Association (as applicable) based on type of establishment.	Yes/No	-NA-
ii	Declaration stating ineligibility for Corrupt and Fraudulent practices in his past assignments	Yes/No	-NA-
iii	History of termination/blacklisting/debarred by any State Govt/Municipal Corporations/ Central Govt./ Any state Govt Organization, Urban Local body and/or its undertaking company or its SPV, Asian Development Bank/ World Bank or similar international funding agencies organizations due to delay and non-performance in his past projects	Yes/No	-NA-
<b>b</b>	<b>Eligibility criteria</b>		
iv	Minimum existence of the Firm	Yes/No	-NA-
v	Eligible class of Contractor- Certificate of registration as approved contractor of prescribed category-Valid proof of license and registration should be furnished with the bid <b>- Civil &amp; Electrical works</b>	Yes/No	-NA-
vi	Details of Plant & Machinery available with tenderer for use on works (Clause 4.5.6)	Yes/No	-NA-
vii	Details of Plant & Machinery proposed to be procured for the works (Clause 4.5.6)	Yes/No	-NA-
viii	Details of technical, supervisory and administrative personnel employed/engaged or proposed for the work	Yes/No	-NA-
<b>c</b>	<b>General Experience and Qualification Criteria</b>		
ix	Minimum annual Financial Turnover	Yes/No	-NA-
x	Positive net worth or Solvency certificate of required value in the tender prescribed format	Yes/No	-NA-
xi	Proof of experience of Similar Nature of Work certified by the Employer not below the rank of Executive Engineer	Yes/No	-NA-

xii	Undertaking for Available Bid Capacity showing calculation	Yes/No	-NA-
xii	<b>Physical criteria experience</b> <i>Note: Physical criteria experience may be different from similar nature of work experience produced with the bid. But it will be part of qualifying criteria</i>	-NA-	-NA-
xiii	All other <b>Undertakings &amp; MOU(s)</b> required to be submitted for completion of the Bid	Yes/No	-NA-
17	<b>Submission of Functional Guarantees with technical bid</b>		
i	Manpower requirement during Operation and Maintenance for Proposed STP as per Part D	Yes/No	-NA-
ii	Electrical Energy usage per Unit Volume of Raw Sewage as per Part E, Section 7, BOQ	Yes/No	-NA-
iii	Functional guarantee requirements such as BOD removal, chloring usage, Dewatering Polymer Usage, Coagulant / Other Chemical Usage as specified in Section 7, BOQ	Yes/No	-NA-
iv	Land requirement as per Part G, Section 7, BOQ	Yes/No	-NA-
18	The Bidder shall offer his quote <b>Online only</b> .	Yes/No	-NA-
	<b>Note:</b> For the purpose of realization of Demand Draft, and FDR / Bank Guarantee bidder shall send the same in original through R.P.A.D. to the address of the Employer		

**Note:** If AMC verifies the documents at any stage during the contract and finds any discrepancies or fraudulent information, the contractor shall be held responsible and subject to any penalties or actions as determined by AMC.

**Signature of Contractor**

**MUNICIPAL COMMISSIONER  
AHMEDABAD MUNICIPAL CORPORATION.**

**SECTION – 11**  
**SPECIAL CONDITIONS**

## **SPECIAL CONDITIONS OF CONTRACT:**

### **(A) ROYALTIES**

The Contractor shall be liable to pay the royalty of the quarried materials /minerals used in the construction of works at the rates specified in the Narmada Water Resources, Water Supply & Kalpsar Dept. Resolution No. GEN-2010-595-(6) – M.I cell (k-1) Dtd.29/4/11 (Gujarati version, copy enclosed) and shall be recovered from the running bills of the work from time to time to time and remaining amount if any shall be recovered from the final bill before releasing the security deposit of the work.

The contractor shall furnish the statement showing the quantity of quarried materials / minerals from whom purchased (with full address of the seller) and copies of the bills for purchase to the Executive Engineer of the in charge of the work. The contractor shall also furnish such additional information as regards royalty payments to the competent authority.

### **(B) GENERAL DESIGN OBLIGATIONS:**

The contractor shall be deemed to have scrutinized the employer's requirements (including design criteria and calculations, if any). The contractor shall be responsible for the design of the works and for the accuracy of such employer's requirements (including design criteria and calculation). The employer shall not be responsible for any error, inaccuracy or omission of any kind in the employer's requirements as originally included in the contract and shall not be deemed to have given any representation of accuracy or completeness of the any data or information. Any data or information received by the contractor, from the employer or otherwise, shall not relieve the contractor from his responsibility for the design and execution of the works.

**Technical Standards and Regulations:** The design, the contractor's documents, the execution and the completed works shall comply with the Country's technical standards wherever available or with international standards, building construction and environmental Laws, Laws applicable to the product being produced from the works and other standards specified in the employer's requirements applicable to the works or defined by the applicable Laws.

### **(C) ~~Additional security to be withheld for unbalanced rates:~~**

~~Payments for the items where contractor has quoted rate higher than 10% over estimated rates in the item:~~

~~If the contractor has quoted unbalanced rates for items i.e., more than 10 (ten) percent of the overall percentage of accepted tender. The payment of such items in the running bills will be made at estimated rate of that item plus or minus overall variation percentage of the accepted tender plus five percent of the estimated rate of that item, the balance amount as per accepted tender rate will be withheld from running bills and will be released as per R&B Department Circular no PARCH/102008/(61)C dated 03-05-2013. No interest will be payable for such withheld amount (R&B Department Circular no. PARCH/102008/(61) dated 27-11-2008) or its latest amendment.~~

**(D) Implementation of Gujarat State Purchase Policy - 2016:**

All the Equipment/Instrument/Pipes etc. should be manufactured in India, as per "MAKE IN INDIA" policy of Government of India and Gujarat state Purchase Policy-2016 Resolution No. SPO/102015/691093/Ch dated 03-06-2016 (issued by Government of Gujarat, Industries and Mines department). (Gujarati version, Copy enclosed as Annexure-6)

**However, in case any specific equipment, instrument, component, or material is not manufactured in India, the same may be procured from outside India, subject to submission of proper justification, documentary evidence, and prior approval of the AMC.**

**(E)** Total Value of Change in scope of work shall not exceed Ten Percent (10%) of approved Contract amount. The increase beyond this limit may need administrative approval by tendering authority.

**(F) Safety requirements:** Contractor should follow IS Safety Manuals, Codes and Labour Regulations for safe working at site.

**(G) Construction of the Work:**

The Contractor shall construct the works as specified, and in conformity with the Specifications and Standards set forth in the contract. The Contractor shall be responsible for the correct positioning of all parts of work, and shall rectify any error in the positions, levels, dimensions, or alignment of work. And the Contractor agrees and undertakes that the construction shall be completed on or before the scheduled Completion Date, including any extension thereof.

The total price of the works shall be initially the price as indicated in the offer acceptance letter unless the same is modified or changed by Employer in view of any modification or change brought about after final approval of drawing, and actual execution of the work. It is clearly understood that the payment will be based on actual work done quantities.

**(H) Construction Programme:**

The contractor shall submit a detailed programme in MS projects software within 15 days after receiving the letter of acceptance. Whenever necessary, contractor shall also submit a revised programme indicating how he plans to catch up with the slippage. Each programme shall include the order in which he intends to carry out the work including the anticipated timing of procurement, deployment of resources and quantities involved. The programme will be projected as Bar Chart / CPM – Network presentation. Contractor shall promptly give notice of probable future events or circumstances which may adversely affect the work. The programme should include deployment of financial resources commensurate with the work planned each month. If at any time actual progress is too slow to achieve target programme and/or progress has fallen behind the current programme then the engineer may instruct the contractor to submit revised programme with plan to mitigate time.

The Contractor shall establish a quality control mechanism to ensure compliance with the provisions of this Agreement (the "Quality Assurance Plan" or "QAP").

## **QUALITY ASSURANCE, MONITORING AND SUPERVISION-**

### **(I) Quality of Materials and workmanship:**

The Contractor shall ensure that the Construction, Materials and workmanship are in accordance with the requirements specified in this Agreement, Specifications and Standards and Good Industry Practice.

#### **Quality control system**

The Contractor shall establish a quality control mechanism to ensure compliance with the provisions of this Agreement (the “Quality Assurance Plan” or “QAP”).

The Contractor shall, within 30 (thirty) days of the commencement Date, submits to the EIC its Quality Assurance Plan which shall include the following:

- a) organization, duties and responsibilities, procedures, inspections, and documentation.
- b) quality control mechanism including sampling and testing of Materials, test frequencies, standards, acceptance Criteria, testing facilities, reporting, recording and interpretation of test results, approvals, check list for site activities, and proforma for testing and calibration in accordance with Good Industry Practice; and
- c) Internal quality audit system.

The AMC shall convey its comments to the Contractor, if any, required, and the Contractor shall incorporate those in the QAP to the extent required for conforming with the provisions in the contract.

The Contractor shall procure all documents, apparatus and instruments, fuel, consumables, water, electricity, labour, Materials, samples, and qualified personnel as are necessary for examining and testing the Project Assets and workmanship in accordance with the Quality Assurance Plan.

The cost of testing Construction, Materials and workmanship shall be borne by the Contractor

### **(J) Methodology:**

The Contractor shall, at least 15 (fifteen) days prior to the commencement of the construction, submit to the AMC for review the methodology proposed to be adopted for executing work, giving details of equipment to be deployed, traffic management and measures for ensuring safety. The AMC shall review and convey its comments to the Contractor, if any.

### **(K) Inspection and technical audit by the AMC:**

The AMC or any representative authorized by the AMC in this behalf may inspect and review the progress and quality of the construction of Work and issue appropriate directions to the AMC and the Contractor for taking remedial action in the event work are not in accordance with the provisions of this Agreement.

### **(L) Road cutting & Restoration (applicable only in case of road restoration works)**



The Contractor shall take a timely action in accordance with the Approved Implementation Plan for obtaining the necessary permissions for road cutting from ULB/GMC/MUNICIPALITY/PWD/CPWD. A comprehensive list of locations with respective time schedules shall be provided to AMC whose internship shall assist the Contractor in obtaining the permissions. The Operator shall adhere to the standards, specifications and all requirements in compliance with the prevailing Dig and Restore Protocols prescribed by ULB/PWD/CPWD from time to time. On completion of work on pipelines, the Operator shall ensure standard refilling of the trench and inform AMC for timely restoration of the road for minimizing inconvenience to the users and residents.

While Road Restoration Following guidelines should be followed:

1. The contractor shall have to restore the road up as per AMC norms including refilling trench in layers, watering, rolling and compacting to within 10days after trenching is completed in a particular street/reach.
2. Contractor shall erect informatory board at his own cost showing type of work, inconvenience expected and timeline for various construction activities going to take place in a particular street or a particular reach of road as per direction of Employer's Representative in charge.
3. The contractor shall have to do the sequencing of activities as per direction of Employer's Representative in charge to synchronize sewer work and water pipe line work to minimize the road excavation and restoration in the street which will have both pipe lines.
4. The Contractor should ensure that House service connections and hydrostatic testing shall be conducted before the road is restored and opened to the traffic. Employer will not pay for any rework in this regard. Penalty of ₹10,000.00 will be applicable for each day of delay in restoration to normal condition over the permitted time.

**(M) Shifting of obstructing utilities**

The Contractor shall, in accordance with Applicable Laws cause shifting of utility (including electric lines, water pipes and telephone cables) to an approved location or alignment. Contractors shall not be paid separately for the same. The Contractor shall ascertain, determine and verify the locations of all utility services and co-ordinate with utility agencies for the diversion of affected services and the laying of new services. The Contractor shall support and protect services that need not be diverted or pending diversion and remove all abandoned services. Contractor shall be responsible for relocation, reconstruction, reconfiguration of driveways, site accesses, temporary and permanent drains, pipe conduits and necessary connections for public lighting and traffic lighting, earthworks, environmental safeguards, necessary safety measures and protection works etc.

The Contractor 's responsibility for the execution of works includes the submissions to relevant government authorities / technical departments for obtaining all necessary clearances /approvals.

The Contractor shall co-ordinate and interfaces his works with that of all other contractors, subcontractors, utility service agencies, statutory authorities, etc. and achieve the completion of the Works to the satisfaction of the Engineer-in-charge.

**Shifting of Existing Utilities:**

Contractors are required to liaison with the department concerned for identifying exact location of the existing utility services. Any damage by the contractor to the existing utilities while carrying out work shall be repaired/reinstated by contractor at his own cost.

Deposits / Supervision charges levied by Govt. dept. & paid by the contractor for the purpose of shifting of utilities shall be reimbursable after due assessment, verification and scrutiny except for street light poles, set of signal poles, road signs/sign boards & consumer connection for water connections (Domestic/commercial).

The Bidder shall coordinate with utility service Providers for proper Shifting/ Relocating of the Utilities. The work shall be carried as per approval of Utility service Provider. All the Charges required for Shifting / relocating of Utilities shall be included in the Quoted Rate and the Contractor shall not be paid extra for the same.

**Electric & street Light Poles** – Contractor is required to remove electric & street light poles including uprooting underground part with due co-ordination with concerned utility owners.

**Electric cables** - Contractor is required to remove electric cables with due co-ordination with concerned utility owners.

**Transformer stations** - Contractor is required to remove transformer station poles if asked for including uprooting underground part.

**Water supply lines** – Water supply lines if encountered during construction of utility Conduits & storm water drains cross work etc shall be removed only after new water supply line is operational.

**Sewer lines** – Sewer lines if encountered during construction of utility conduits and storm water drains cross work etc shall be removed only after new alternative sewer line is operational.

- (N) The guideline issued by CPWD through OM No. DG/MAN/382 dated 06.02.2019 for approval of TMT bars will be applicable in this contract
- (O) Emulsion and Bitumen should be procured from government refinery and should be indigenous product. No imported product is allowed in this contract.
- (P) The rate for each work of concrete items wherever dewatering is imperatively necessary the term dewatering shall mean the execution or operation of the items due to standing water as well as due to percolation of water. The quoted rates will be inclusive of this.
- (Q) The rates quoted by the contractor shall be inclusive of working in or under water conditions and including pumping or bailing out water encountered from any source such as rains, floods, leakage from sewer and water mains, sub soil water table being high or for reasons of stability of structure or any other cause whatsoever. The extent and decision of pumping or bailing out of water shall be as per requirements of site and stability of

structure and decision of Engineer-in-charge in this regard shall be final and binding on the contractor. Nothing extra shall be payable on this account.

**Note:** In addition to the contract conditions as mentioned above, the following circulars/letters issued by Gujarat government are also to be followed:

- a AB/C May 1.2/2010-11, File No. 25/3095/2011-3959, Dated: 16.06.2011 issued by GWSSB “Jal Seva Bhavan” Sctor-10-A, Gandhinagar, Gujarat.
- b Gen. 2010-595 (6) MIL (K-1), Dated: 29.04.2011, issued by NWRWS & Kalpsar Division, Gujarat.
- c No: Material: cell/L/C/General/34, Dated: 21.01.2010 issued by GWSSB “Jal Seva Bhavan” Sctor-10-A, Gandhinagar, Gujarat.
- d **Annexure 1**-Integrity pact to be signed by the contractor.
- e **Annexure 2**-Insurance of work to be taken during execution of the contract if awarded.
- f **Annexure 3**- Finance Department Latest Government Resolution mentioning the list of banks from which the Security Deposit / EMD shall be accepted.
- g **Annexure 4**- R&B Department Circular no. PARCH/102008/ (61) dated 27-11-2008 and R&B Department Circular no. PARCH/102008/ (61) dated 03-05-2013. Or its latest amendment.
- h **Annexure 5** - Circular no. vigilance cell/inspection note/188 dated 19/3/2012 of Member Secretary, GWSSB, Gandhinagar (copy of circular in Gujarati version is attached)
- i **Annexure 6**- Gujarat state Purchase Policy-2016 Resolution No. SPO/102015/691093/Ch dated 03-06-2016
- j **Annexure 7**- Board office, Gandhinagar circular No. AB/CM1-2/covid-19/F.No.98/2020/167 dt: 21/06/2021
- k **Annexure 8**- Board office, Gandhinagar circular No. Tech Cell/makan & Bandhkam Shramyogi/2021/571 dated 17/03/2021 of chief engineer, GWSSB, Gandhinagar (copy of circular in Gujarati version is attached)
- l **Annexure 9**- Board office, Gandhinagar circular No. Tech Cell/GST/Circular/ 351 dated 18/04/2022 of chief engineer, GWSSB, Gandhinagar

**Note:** The above annexures are indicative in nature. The Contractor shall take into account the latest revisions, modifications, or amendments to the above-mentioned GOs/Circulars.

## **Annexure 1**

### **Integrity pact to be signed by the contractor.**

#### **INTEGRITY PACT**

#### **OUR COMMITMENT**

We commit ourselves to trust, transparency and setting ethical standards in implementation of various works for ultimate long-term benefits for society. We also reiterate our commitment to development to mutual respect and best practices for setting very high-quality standards in works and attitude.

#### **OUR CONDUCT**

#### **We abide to accomplish our work with**

- Integrity and trust
- Ethics and courtesy
- Transparency and quality.

<b>AMC Commitment</b>	<b>Party's Commitment</b>
<ul style="list-style-type: none"><li>• To maintain high ethical standards</li><li>• To ensure transparency in transactions</li><li>• To ensure to abide by the terms of agreement of contract and to consider the views of parties objectively.</li><li>• To try to ensure timely payments for work done.</li><li>• To ensure that no improper demand is made by employees or by anyone on their behalf.</li><li>• To provide maximum possible help to all contractors/ vendors/suppliers and any other party working with us so that the contracted assignment is completed in time.</li></ul>	<ul style="list-style-type: none"><li>• Not to bring pressure/recommendation from outside to influence decision.</li><li>• To abide by general discipline to be maintained in our dealings.</li><li>• To be prompt and reasonable in fulfilling the terms of agreement of contract and legal obligations.</li><li>• To ensure high standards are set for quality of work or supplies at lowest possible cost.</li><li>• Not to use any pressure, threat, intimidation or inducement of any kind of any of the employees.</li><li>• To be true and honest in furnishing specification and information and make all efforts for completing the contracted assignment well in time.</li></ul>
Signature of AMC	Signature of Contractor
<b><i>Building Ethical Partnership and Working Together</i></b>	

## **Annexure-2**

### **Insurance**

The contractor shall without limiting his or the employer obligations and responsibilities insure:

- a) The works, together with materials and plants for incorporation therein, to the full replacement cost (Term “Cost” in this context shall include profit)
- b) The contractor equipments and other things brought onto the site by the contractor, for a sum sufficient to provide for their replacement at site.
- c) The insurance detailed above shall be in the joint names of the contractor and the employer at the contractor’s cost and shall cover the employer and the contractor against all loss or damage from whatsoever cause arising from the start of date of work to the completion of operation and maintenance period as per the scope of work.
- d) Contractor All Risk Policy (CAR) should be submitted by the Contractor clearly defining the terms and conditions of the risk covered under the policy and to be submitted within 30 days after the issuance of work order. The CAR policy should remain valid for the entire period of contract including Operation and Maintenance period.

Any amount not insured or not recovered from the insurer shall be borne by the Employer or the contractor in accordance with their responsibilities under relevant clause of tender.

The contractor shall except if and so far as the contractor provides otherwise, indemnify the Employer against all losses and claims in respect of,

- a) Death or injury to any person, or
- b) Loss of or damage to any property (other than the works) which may arise out of in consequent of the Operation and maintenance of the facility and the remedying of any defects therein, and against all claims proceedings, costs, charges, and expenses whatsoever in respect thereof or in relation thereto.

The “Expectations” referred to are:

- a) The permanent use or occupation of land by the works, or any part thereof,
- b) The right of then Employer to execute the works, or any part thereof on, under in or through any land
- c) Damage to property which is the unavoidable result of the execution and completion of the works or remedying of any defects therein, in accordance with the contract and
- d) Death of or injury to persons or loss of or damage to the property resulting from any act or neglect the Employer ,his agent, servant or other contractor not being employed by the Contractor or in respect of any claims proceedings, damages, cost, charges and expenses in respect thereof or in relation , where the injury or damages was contributed to by the contractor, his servant or agents, such part of said injury or damages as may be just and equitable having regards to the extent of responsibility of the Employer, his servants or agents or other contractor for injury or damage

The Employer shall indemnify the contractor against all claims, proceeding, damages, cost, charge and expenses.

The contractor shall without limiting his or the employer's obligations and responsibilities issue, joint name of the contractor and responsibilities, insure in the joint name of the contractor and the employer, against liabilities for death or injury to any person or loss of damages to any properties (Other than the facility) arising out of the operation and maintenance of the project other than the exceptions defined.

The insurance policy should include a cross liability clauses such that the insurance shall apply to the contractor and to the employer as separate insurer.

The employer shall not liable for or in respect of any damages or compensation payable to any workman or other person in the employment of the contractor or any

Subcontractor, other than death or injury resulting from any act or default of the employer, his agent or servants. the contractor shall indemnify and keep indemnified the employer against all such damages and compensations, other than those for which the employer is liable as aforesaid, and against all claims, proceeding, damages, costs, charges, and expenses whatsoever in respect there of or in relation thereto.

The contractor shall insure against such liability and shall continue such insurance during the whole of the tie that any persons are employed by him or the facility provided that in respect of any person, employed by any subcontractor, the contractors obligation to insure as aforesaid under this sub clauses shall be satisfied if the subcontractor shall have insured against the liability in respect of such person in such manner that the employer is indemnified under the policy, but the contractor shall require such subcontractor to produce to the employer, when required such policy of insurance and receipt for the payment of the current premium.

In the event that the contractor or the employer fails to comply with the conditions imposed by the insurance policy affected pursuant to the contract, each will indemnify the other against all losses and claims arising from such failure according to the contract conditions.

In view of circular no. vigilance cell/inspection note/188 dated 19/3/2012 of Member Secretary, GWSSB, Gandhinagar (copy of circular in Gujarati version is attached at **Annexure-5**)

1. Agency shall have to take insurance policy and intimate to GWIL along with the evidence within time limit. In case of noncompliance entire responsibility shall be rest with the agency and required amount shall be recovered from any due amount of the agency.
2. AMC can recover penalty amount from the agency for not taking the insurance. Though the penalty amount is recovered, responsibilities of the agency for taking insurance shall be continued and will not be escaped from this responsibility.